

Town Manager
Robert W. Lohr, Jr.

Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
www.purcellvilleva.gov



Town Attorney
Sally G. Hankins

Chief of Police
Cynthia A. McAlister

Department Directors
Elizabeth Krens, Finance
Alex Vanegas, Public Works
Patrick Sullivan, Community Development
Shannon Bohince, Information Technology
Hooper McCann, Administration

DATE: April 13, 2017

TO: Purcellville Town Council
Sally Hankins, Town Attorney

FROM: Diana Hays, Town Clerk/Project Manager

SUBJECT: Notice of Special Meeting

This is to notify you that, in accordance with the Code of Virginia §15.2-1418, the Mayor has called a Special Meeting on Tuesday, April 18, 2017 at 7:00 PM at Town Hall, 221 S. Nursery Avenue, in the Heritage Room.

The topics of discussion are those items listed on the agenda for the Special Meeting.

A copy of the agenda is attached.

Please note that the Parks and Recreation Advisory Board Meeting scheduled for Tuesday, April 18th will meet at its originally scheduled time of 7:00 PM, but the location will be moved to the W&OD Conference Room on the main level of Town Hall.



AGENDA
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
APRIL 18, 2017, 7:00 PM
TOWN HALL HERITAGE ROOM

1. CALL TO ORDER OF SPECIAL MEETING (Mayor Fraser)

2. CLOSED MEETING*

The purpose of the closed meeting is to continue discussions on the annual performance evaluation of the Town Manager.

3. ADJOURNMENT

*Roll Call Votes

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

MOTION TO RECESS THE SPECIAL MEETING AND CONVENE A CLOSED MEETING

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to continue discussions on the annual performance evaluation of the Town Manager. The presence of the following individuals is requested to attend the closed meeting:

- 1) All Town Council members
- 2) Robert W. Lohr, Jr., Town Manager
- 3) Sally Hankins, Town Attorney (as requested)

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE SPECIAL MEETING

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING

“I move that the Purcellville Town Council adopt Resolution 17-04-04 certifying the closed meeting of April 18, 2017.”

Mayor
Kwasi A. Fraser

Council
Chris Bledsoe
Ryan J. Cool
Kelli Grim
Karen Jimmerson
Douglass J. McCollum
Nedim Ogelman



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TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

RESOLUTION NO. 17-04-04

PRESENTED: APRIL 18, 2017
ADOPTED: _____

**A RESOLUTION: CERTIFYING THE CLOSED MEETING ON
APRIL 18, 2017**

WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS _____ DAY OF _____, 2017.

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk